



Updates Post Covid-19

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Policies & Procedures

DIVINE GENERATION DAYCARE

Arrival Procedures

Upon arrival at Divine Generation Daycare, a health check will be completed on both the child/children and parent/adult before entry into the facility. If either present with a temperature above normal or signs of a possible illness, the child will be excluded from care. Parents are encouraged to drop off at the front door but may enter the facility if necessary. The parents or the adult dropping the child off may sign the child into care on the sign-in sheet located at the front desk or a staff member may sign in for you. Children will be dropped off at the front door and escorted to class by a member of management or designated staff.

Illness Exclusion

Children will not be admitted into care if they have the following symptoms:

Cough

Shortness of breath or difficulty breathing

Chills

Repeated shaking with chills

Muscle pain

Headache

Sore throat

Loss of taste or smell

Diarrhea that cannot be contained in a diaper

Feeling feverish or a measured temperature greater than or equal to 100.0 degrees

When children are ill, they must not return to the facility until they are **symptom free without medication for 72 hours.**

Disclosure Statements

I understand that outside of care, in order to control my child's exposure in the community, I will comply with any and all state, county or local stay-at-home orders. I will immediately notify Smith Early Care and Education management if I become aware of any person with whom my child or I have had contact exhibits any of the symptoms listed above, is advised to self isolate, quarantine, or has tested positive, or is presumed positive for COVID-19 or any other infectious illness. Further, I will immediately notify Divine Generation Daycare management if anyone from my place of employment is presumed positive or tests positive for COVID-19 or any other



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infectious illness whether or not I have had direct contact with that person.

Hygiene Stations

Parents must use the hand sanitizer located at the front entrance prior to touching shared surfaces such as the payment machine, pens, the sign-in book and any other shared use items within the office area. We ask that the q-tips be used to touch the CCMS machine to avoid unnecessary contact. Staff should use the hand sanitizer before touching any items within the facility or wash their hands before entering the facility beyond the main office.

Out of the Country Travel

Parent will notify Divine Generation Daycare management anytime they have traveled outside of the United States. Divine Generation has a right to exclude the child from care if they or a member of the household has traveled to a country that has been identified by the CDC as an "at risk" country.

Material Sharing

Preschool children will be given individual boxes of materials and discouraged from sharing materials when possible. School-aged children are asked to use their school supplies, using limited daycare supplies only when necessary. Once used, children will be required to store the daycare supplied items in their personal cubby space for later use by the same individual so that no one else will handle the same materials.

Food Service

Children will be served individual plates of food. Family Style meal service is discouraged until further notice.

Mixing Classrooms/Combining Children

Employees are not to combine classrooms or mix groups without approval from center management. Combining classrooms and mixing groups is strongly discouraged unless absolutely necessary.



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Personal Protection Equipment

Employees may use Personal Protection Equipment such as masks, gloves and faces shields as needed, as long as this is done in a way that does not harm or scare the children.

Disposable Items

The center will use disposable items such as cups and plates when serving meals to reduce risk and cross contamination.

Employee Disclosure Statements

I understand that outside of the center, in order to control my exposure in the community, I will comply with any and all state, county or local stay-at-home orders. I will immediately notify Divine Generation Daycare management if I become aware of any person with whom I have had contact exhibits any of the symptoms listed above, is advised to self-isolate, quarantine, or has tested positive, or is presumed positive for COVID-19 or any other infectious illness.